

2024 / 25 Episcopal Retreat & Conference Center – Event space pricing

<p style="text-align: center;">NEW Space Offering Hospitality Library, Lounge, & Kitchen</p> <p style="text-align: center;">\$266.00 One Day Conference / Retreat (8:30 am – 5pm)</p> <p style="text-align: center; color: red;">Ideal for small groups (up to 20) looking for a space with a relaxed atmosphere + simple technology</p> <ul style="list-style-type: none"> • Guests may use their own laptops / tablet or smartphones with free Wi-Fi (<u>large screen AVTV not available in this space</u>) • Groups may make their own “drop and go” catering arrangements. <p>Includes:</p> <ul style="list-style-type: none"> • Free Wi-Fi • Coffee Bar (coffee / tea / iced water) • Use of small chapel (when available) • Use of outdoor center courtyard tables + labyrinth (weather permitting) <p style="text-align: center; color: red;">Limitations:</p> <p style="text-align: center; color: red;"><i>May not be available when we have guest staying overnight – inquire before booking</i></p> <p style="text-align: center; color: red;"><i>Retreats / Conferences booking overnight guest rooms, in conjunction with <u>another event space</u>, may use this space at no additional cost.</i></p> <p style="text-align: center; color: red;"><i>The Hospitality kitchen is a <u>warming kitchen</u> – not designed to cook full meals for a group</i></p>	<p style="text-align: center;">The Uinta Room (or) The La Sal Rooms 1 (or) 2</p> <p style="text-align: center;">\$316.00 One Day Conference / Retreat (8:30 am – 5pm)</p> <p style="text-align: center; color: red;">Ideal for small groups (up to 20) depending on configuration of the space</p> <ul style="list-style-type: none"> • Guests may use their own laptops / tablet or smartphones with free Wi-Fi (or) large screen AVTV • Groups may make their own “drop and go” catering arrangements. <p>Includes:</p> <ul style="list-style-type: none"> • Free Wi-Fi • Coffee Bar (coffee / tea / iced water) • Use of small chapel (when available) • Use of outdoor center courtyard tables + labyrinth (weather permitting) <p style="text-align: center; color: red;"><i>Spaces are ideal for breakout rooms when using <u>The Escalante Room</u></i></p>
<p style="text-align: center; color: red;">Add:</p> <p>Overnight lodging: (per night)</p> <ul style="list-style-type: none"> • Suite (mini-apartment) – 1 available \$165 • Double / Single Room w/ private bath – 3 available \$100 • Double / Single Room w/ shared bath – 10 available \$95 	<p style="text-align: center; color: red;">Add:</p> <p>Overnight lodging: (per night)</p> <ul style="list-style-type: none"> • Suite (mini-apartment) – 1 available \$165 • Double / Single Room w/ private bath – 3 available \$100 • Double / Single Room w/ shared bath – 10 available \$95

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<p style="text-align: center;">La Sal Rooms 1+2 Combined (Dividing wall open creating a larger space)</p> <p style="text-align: center;">\$335.00 One Day Conference / Retreat (8:30 am – 5pm)</p> <p style="color: #A52A2A; text-align: center;">Ideal for larger groups (up to 50 or more) depending on configuration of the space</p> <ul style="list-style-type: none"> Guests may use their own laptops / tablet or smartphones with free Wi-Fi (or) large screen AVTV. Groups may make their own “drop and go” catering arrangements. In-house catering may be available to groups 35 people or more – check with us regarding availability. <p style="color: #A52A2A; text-align: center;"><i>Package price does not include the cost of catering</i></p> <p>Includes:</p> <ul style="list-style-type: none"> Free Wi-Fi Coffee Bar (coffee / tea / iced water) Use of small chapel (when available) Use of outdoor center courtyard tables + labyrinth (weather permitting) 	<p style="text-align: center;">The Escalante Great Room (or) The Wasatch Room</p> <p style="text-align: center;">\$380.00 One Day Conference / Retreat (8:30 am – 5pm)</p> <p style="color: #A52A2A; text-align: center;">Ideal for larger groups (up to 50 or more) depending on configuration of the space</p> <ul style="list-style-type: none"> Guests may use their own laptops / tablet or smartphones with free Wi-Fi (or) large screen AVTV. Groups may make their own “drop and go” catering arrangements. In-house catering may be available to groups 35 people or more – check with us regarding availability. <p style="color: #A52A2A; text-align: center;"><i>Package price does not include the cost of catering</i></p> <p>Includes:</p> <ul style="list-style-type: none"> Free Wi-Fi Coffee Bar (coffee / tea / iced water) Use of small chapel (when available) Use of outdoor center courtyard tables + labyrinth (weather permitting)
<p style="text-align: center;">Add: Overnight lodging: (per night)</p> <ul style="list-style-type: none"> Suite (mini-apartment) – 1 available \$165 Double / Single Room w/ private bath – 3 available \$100 Double / Single Room w/ shared bath – 10 available \$95 	<p style="text-align: center;">Add: Overnight lodging: (per night)</p> <ul style="list-style-type: none"> Suite (mini-apartment) – 1 available \$165 Double / Single Room w/ private bath – 3 available \$100 Double / Single Room w/ shared bath – 10 available \$95

Large events that require additional staffing will incur an additional \$25 per hour

Events that run over the agreed upon time frame will incur an additional \$35 per hour staffing fee

Add on fees:

Wireless hand-held microphone	\$25 ea.
Small microphone set for Zoom	\$25
Podium	\$25
White Board w/ markers	\$25
Flip chart + Easel	\$25 ea.
Easel only	\$15 ea.
Photo Copies B/W ea. side	.25
Photo copies Color ea. side	.50
Soda / Sparkling water (cans)	\$1 ea.
Table Cloths	\$5 ea.
Bar set up	\$30
Bartender	\$35 per hour
Additional cleaning required	Variable \$25 - \$150

Please direct booking inquiries and questions to –

Gary Lindemann

Guest Services

(801) 322-4131

Email: glindemann@peiscopal-ut.org