

DEPOSIT AND CANCELLATION POLICY HOSPITALITY AND GUEST ROOMS

Due to the limited size of our hospitality wing and the high demand for usage, a lodging deposit is required. Please see the deposit schedule below:

Groups

The required deposit of 25% of the total reservation amount is due 14 days after the reservation is made or the reservation may be cancelled.

If the reservation is made more than 6 months in the future, a deposit equal to 25% of the total reservation amount is due no later than 30 days after the reservation is made.

For all groups, an additional 25% of the total reservation amount is due 60 days prior to the first night's stay.

If a reservation is made less than 4 weeks prior to the reservation date, payment in full is required.

Upon arrival, no cancellations are anticipated and any remaining balance must be paid in full.

Individuals

Reservations made more than 4 weeks to the stay are required to pay a deposit in an amount equal to the first night's stay is due at the time the reservation is made.

Reservations made less than 4 weeks prior to the stay, payment in full is required.

Upon arrival, no cancellations are anticipated and any remaining balance must be paid in full.

Cancellations

Cancellation requests must be made in writing.

Reservations can be cancelled with a full refund **61 days prior to arrival date.**

Reservations cancelled **60 days or less prior to arrival date** incur a fee of 25% of the original reservation amount.

Reservations cancelled **4 weeks or less prior to arrival date** incur a cancellation fee of 50% of the original reservation amount.

No refunds will be given if guests check out prior to the previously scheduled departure date.